



The North Jersey Chapter, IAAP, invites you to attend

Management Focus & Leadership Style

by Dr. Joseph Scuralli, DPS

The focus of this presentation will be on knowing yourself and how your behavior affects the actions of your team. Learn the importance of team dynamics and how an understanding of others - their goals and values, needs and wants - can lead to more effective motivation, delegation, conflict resolution and overall team performance.

Thursday, February 2, 2012, 6:30 p.m.

The Village Inn
422 Runnymede Road
Wayne, NJ

\$25.00 (three course dinner included)

Dr. Scuralli is the System Chair of the Management Department at Berkeley College in New York and New Jersey. Dr. Scuralli teaches undergraduate courses including Business Organization and Management, International Marketing, Organizational Behavior, Human Resources Management, Operations Management, and Business Policy and Strategy. Dr. Scuralli is also involved in local politics, and currently serves as the Ward 4 Councilman for the township of Wayne, NJ.



The International Association of Administrative Professionals® (IAAP) is the world's largest association for administrative support staff, with over 500 chapters and 40,000 members and affiliates worldwide. For more than 60 years, IAAP has provided up-to-date research on office trends, cutting-edge publications, outstanding seminars and conferences, and top-notch resources to help administrative professionals enhance their skills and become more effective contributors to their employers

Reservations are required. Please complete the information below and mail with your payment.

Name: _____

Company: _____

Address: _____

Phone & E-mail: _____

IAAP Member: Yes / No Guest of: _____

Checks made should be made payable to **NORTH JERSEY CHAPTER, IAAP** and mailed to:

Pam Hoeland
44 Knox Terrace, Unit 1A
Wayne, NJ 07470

The registration deadline for this event is **Friday, January 27, 2012.**

Please confirm your reservation via phone (973-686-1714) or email hoelandp@waynetownship.com.